



## Music Department - Contract for Music Instrumental Tuition

Dear Parents and Carers

We are delighted to be able to offer your child the opportunity to learn an instrument at school. It is our aim to provide outstanding instrumental tuition at the School. We have private instrumental teachers who are all professional musicians with many years of experience in teaching and performing music all over the country and abroad.

All our teachers believe that Music changes young people's lives and makes them happier. We want all our young people to enjoy their lessons!

To ensure we are providing you with the best possible service, please follow the 3 **easy steps below**.

1. **STEP ONE:** review all statements and review the availability of instrumental tuition and fees.
2. **STEP TWO: CLEARLY indicate which instrument you want to sign up for including single or paired lessons.** You can choose more than one instrument.
3. **STEP THREE:** Complete, sign and return this contract along with the admission forms in this pack. Remember to **keep** a copy. The finance office will invoice you for lessons. Please ensure that payment reaches us promptly.

We hope this simplifies the whole process for you and your child will really enjoy their instrumental lessons at Newent Community School and Sixth Form Centre.

**STEP ONE** - Please tick each statement to confirm that you agree and understand the following:

1. My child will receive at least **30 lessons** each year either single or paired lessons. If a pair cannot be found I understand that my child will be taught for 15 minutes (half the time allowed for a single lesson) \_\_\_\_\_
2. **Fees** are the same for each instrument and I will check carefully before signing the agreement as to whether I am happy for my child to proceed with lessons \_\_\_\_\_
3. All invoices are raised at the **start** of each term and I agree to pay within 30 days of the invoice date \_\_\_\_\_
4. One trial lesson is available to **beginners** which will need to be paid for regardless of whether the student decides to continue with this instrument or not, please clearly state this on the reverse of this form \_\_\_\_\_
5. **A term's notice (5 lessons) applies to all cancellations** and has to be done in writing. This can be by letter addressed to the Finance Office at the School or by e-mail to [accounts@newent.gloucs.sch.uk](mailto:accounts@newent.gloucs.sch.uk) \_\_\_\_\_
6. I will ensure that my child comes to lessons prepared and ready with all **equipment** (incl. drum sticks, spare strings, guitar leads) and all the necessary books \_\_\_\_\_
7. The Learning Lead for Music in consultation with an instrumental teacher may alter a student's timetable or ask them to discontinue lessons (you will be notified in writing of the reasons) \_\_\_\_\_
8. If an instrumental teacher misses a lesson, they will have to replace it. If a student misses a lesson this will still have to be paid for \_\_\_\_\_
9. All instruments will have to be stored safely at NCS to comply with Health and Safety regulations \_\_\_\_\_
10. All student guitars and amps will have to pass a safety test before being used at school \_\_\_\_\_
11. I will make my own arrangements to insure our instrument(s) against loss, theft or damage. NCS or the Music department cannot accept any responsibility \_\_\_\_\_
12. **I WILL ENSURE ALL INSTRUMENTS CARRY AN IDENTIFICATION LABEL WHEN STORED IN SCHOOL** and understand that school cannot be liable for any loss incurred \_\_\_\_\_



**STEP ONE Continued – Teachers, Instruments and Fees**

Check the availability of instrumental tuition and the cost of lessons and decide which your child would like to take. Please note that these fees are the current fees and they may be subject to change once they have received their annual review.

**Our teachers:**

All fees should be paid directly to Newent Community School and Sixth Form Centre and sent to the FINANCE OFFICE within 30 days of the invoice receipt. It is essential that you are prompt with payments to avoid suspension of lessons.

- Piano and keyboard with Mr Dexter – single lessons £12.50 per ½ hr and paired lessons £6.25 per ½ hr
- Flute and Violoncello with Miss Waycott – single lessons £12.50 per ½ hr and paired lessons £6.25 per ½ hr
- Singing with Mr Rimmer – single lessons £12.50 per ½ hr and paired lessons £6.25 per ½ hr
- Drum-kit with Mr Watson – single lessons £12.50 per ½ hr and paired lessons £6.25 per ½ hr
- Guitar (electric/bass) with Mr Marchetti – single lessons £12.50 per ½ hr and paired lessons £6.25 per ½ hr
- Saxophone and Clarinet with Miss Rees - single lessons £12.50 per ½ hr and paired lessons £6.25 per ½ hr
- Violin and Viola with Mr Neville – single lessons £12.50 per ½ hr and paired lessons £6.25 per ½ hr
- Brass with Mr Davis - single lessons £12.50 per ½ hr and paired lessons £6.25 per ½ hr

Please note - paired lessons will only be allocated if sufficient requests are received. Single lessons will be offered as an alternative at the cost shown above.

**ALL SIXTH FORM STUDENTS MUST INDICATE SUITABLE TIMES FOR THEIR LESSONS BY SPEAKING WITH THE RESPECTIVE TEACHERS**

*You will be informed of your lesson times when the new term starts (usually by week 2 in September)*

**STEP TWO - Requirements**

Indicate here which instrument(s), including singing, you want your child to learn at NCS. Please indicate if you wish your child to take single, paired or group lessons.

First choice:	S / P
Second Choice:	S / P

Previous experience (if any):
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**STEP THREE – Your Details**

NAME OF STUDENT TAKING LESSONS: .....

YEAR GROUP: .....

TUTOR GROUP: .....

NAME OF PARENT/CARER SIGNING THE FORM:.....

EMAIL ADDRESS OF PARENT / CARER FOR CORRESPONDENCE : .....

Please indicate whether you are happy for your email address to be given to the Peripatetic Teacher teaching your child  
Yes / No

I confirm that I am happy for my son/daughter to take instrumental lessons at Newent Community School and Sixth Form Centre, and agree to all the statements laid out in this contract and the fees as stated.

**SIGNATURE:** ..... **DATE:** .....